

TAMWORTH COUNCIL FOR VOLUNTARY SERVICE

Minutes of the 36th Annual General Meeting held on
Thursday 14th October 2010 at 7.00pm
The Philip Dix Centre, Corporation Street, Tamworth

Representatives of Affiliated Organisations and Individual Members

David Brown	Tamworth Credit Union
Dawn Candy	Home-Start Tamworth
Gloria Coutts	Age UK, South Staffordshire
Katrina Dipple	Individual Member
Pat Dix	Orchard Close Residents Association
Terry Dix	Individual Member
Ann Farrin	Individual Member
Bill Hembrey	Tamworth Samaritans
Steve Hodgetts	Town Wall Conservation Group
Linda Hunt	Tamworth Lions Club
Simon Johnson	Tamworth Credit Union
Julie Malpass	Crossroads Staffordshire
Lisa Powers	Tamworth PND Support Group
Sheila Scott	Tamworth Community Transport
Lesley Stinton	St Giles Hospice
Lisa Turner	Tamworth Amateur Boxing Club
Sheila Wall	Tamworth Cornerstone Housing Association
Graham White	Rotary Club of Tamworth Anker

Representatives of Non Affiliated Organisations and others present:

Sgt Caroline Bailey	Staffordshire Police
Cllr Lee Bates	Mayor of Tamworth
Heather Brookes	Administrator Tamworth CVS
Nicky Burns	Chief Officer, Tamworth CVS
Karen Clancy	Tamworth Borough Council
Rebecca Downes	Volunteer Centre Administrator, Tamworth CVS
Nicola Edmonds	Staffordshire County Council
Neil Forman	Unity Trust Bank
Marri Griffin	Volunteering Officer, Tamworth CVS
Jack Johnson	
Garry Jones	
Nicola Leadbetter	SCVYS
Cllr AJ Lees BEM	Tamworth Borough Council
Michelle Meacham	Volunteer Centre Manager, Tamworth CVS
Kent Peters	<i>Prospective Individual Member</i>
Sid Scott	Tamworth Junior Football League
Wil Summers	Development Officer, Tamworth CVS
Claire Terry	Admin Assistant, Tamworth CVS
Lalitha Webb	District Public Health Lead, Tamworth

Apologies:

Vicky Acaster	CASS Post Diagnosis Support Service
Cllr Ben Adams	Staffordshire County Council
Mrs Bates	Mayoress of Tamworth
S Biddulph	Coton & Hopwas Petanque Club
Keith Brown	HW Chartered Accountants
Rachel Brown	St Leonard's Parent & Toddler Group
Fleur Fernando	Tamworth Borough Council
Pat Ford	Tamworth Trad Jazz Club
Richard Glandfield	ADSolutions
Tony Goodwin	Tamworth Borough Council
Neena Heath	Tamworth Cornerstone Housing Association
Joanne Hipkiss	Donna Louise Trust
Ken Hughes	Friends of Tamworth Castle
Cathy Jones	ADSIS
Tim Leese	Staffordshire County Council
Margaret Manuell	Shoebox Theatre CIC
Geoff Mason	Volunteer, Tamworth CVS
Mrs Maugham	Friends of Tamworth Performing Arts
Sheila Nash	St Giles Hospice Bereavement Group
Cllr Peter Seekings	Tamworth Borough Council
Lyn Varden	Making Space
Kerry Vieira	Volunteering Support Worker, Tamworth CVS
Jayne Ward	Glascote Heath Pre-School
Stella Wilson	Volunteer, Tamworth CVS
Mrs P Winch	Friends of Tamworth Performing Arts
Fiona Wynne	Victim Support

The meeting began at 7.00 pm and was quorate.

1 Welcome and introductions

Tamworth CVS Chair, Pat Dix, welcomed everyone to the meeting, including Cllr Lee Bates, Mayor of Tamworth. She introduced Nicky Burns and the staff of Tamworth CVS and thanked them for their hard work and commitment to the organisation over the past year. She also offered her thanks to the volunteers at Tamworth CVS and funders.

2 Response by the Mayor of Tamworth

Cllr Bates thanked Pat Dix for his invitation to the meeting; he was delighted to attend, this year as Mayor of Tamworth. He highlighted the importance and value of Tamworth CVS to a strong and thriving voluntary sector, and made particular reference to the Pride of Tamworth Awards which honoured local volunteers, and was organised by a multi-agency team led by Tamworth CVS. He also recognised Tamworth CVS's role in the support and development of local voluntary and community groups in helping the growth of the third sector, feeding in to the 'Big Society'.

3 Apologies

Apologies were as listed above.

- 4 **Presentation of Trustees Annual Report and Audited Accounts for 2009-10**
Nicky Burns, Chief Officer and Company Secretary presented the Trustees Annual Report, highlighting the fact that while general reserves at March 31st 2010 stood at £81,000, representing just over three months operating costs, the budget for the coming year was not so looking as healthy. She explained that the significant increase in income from the previous year was because Tamworth CVS is the budget holder for a number of county-wide projects and managed by Tamworth CVS on behalf of other delivery partners. Upon invitation, there were no questions. The Board of Tamworth CVS had considered the report at their September meeting and recommended it to the AGM. Acceptance of the report was proposed by Sheila Wall (Tamworth Cornerstone Housing Association) and seconded by Dawn Candy (Homestart Tamworth), and agreed by those present.
- 5 **Appointment of Auditors for the 2010-11 Financial Year**
Pat Dix reported that the Board had considered this matter at their meeting in September and recommended that the current auditors be retained. Haines Watts Chartered Accountants were proposed for re-appointment as auditors by Simon Johnson (Tamworth Credit Union) and seconded by Sheila Wall (Tamworth Cornerstone Housing Association), and agreed by those present.
- 6 **Resolutions**
None
- 7 **Election of Board Members**
Nicky Burns presided, and explained that in accordance with the Memorandum and Articles of Association the following members had served on the Board for three years, and whilst standing down were eligible for re-election: Pat Dix (Orchard Close Residents Association), Ann Farrin (Individual Member) and Sheila Wall (Tamworth Cornerstone Housing Association). Nicky Burns reported that they had completed the necessary paperwork and through their previous Board membership had demonstrated their ability and commitment in this role.
Taken together, Pat Dix, Ann Farrin and Sheila Wall were nominated by Katrina Dipple and seconded by Graham White, all were agreed.
Pat Dix offered her thanks to her fellow Board members for their hard work and commitment over the past year, noting that some had moved on during the year, and expressing hope that new members might be interested in joining.

The formal business of the meeting closed at 7.15pm.

- a) **Presentation of the Annual Review**
Nicky Burns, Chief Officer, presented a more streamlined Annual Review than in previous years to the meeting, and highlighted the work of Development Services in supporting local groups, the re-established Tamworth Voluntary and Community Sector Forum which meets four times a year, and the recruitment of David Bassett as Compact Officer on a one-year contract, funded by the Borough Council, which has now ended but has led to the successful recruitment of local Compact Champions.

She reported on Tamworth CVS's achievement of the NAVCA Quality Award in December 2009, and quoted the report which noted: "Considering the lack of

resources available to Tamworth CVS, the achievement in this standard is extremely praiseworthy”.

Nicky presented a case study of a local group of young people, Street Dynamix, who received support from Tamworth CVS for with governance, group development, policies, insurance and funding applications. Following a successful Awards For All application they have been able to gain coaching qualifications and first aid training, and have gone on to perform at a series of events, including the Pride of Tamworth Awards and a large fundraising event at the Ricoh Arena in Coventry. They are also working with local schools to help engage pupils at risk of exclusion, and Tamworth CVS will continue to support them with business planning, brokering partnerships locally and as they work towards developing as a social enterprise.

Nicky noted the tremendous increase in numbers of people interested in volunteering as the recession began to bite, and reported that the staff at the Volunteer Centre had worked with almost 1100 new and existing volunteers over the past year. She highlighted the work of the Volunteering for All supported volunteering programme, the county-wide Volunteering for Health project designed and managed by Tamworth CVS, the collaboration with the Vinolved youth volunteering project, delivered in Tamworth by Nicky Leadbetter and the development of the Volunteer Management Programme bitesize training programme.

Looking forward to 2010-11 and beyond Nicky spoke about the challenges ahead, noting the shift from grant funding to contract funding, a greater need for consortium and partnership working, and the issue of sustainability.

She thanked members, partners and funders for their continued support, and staff, volunteers and trustees for their hard work and commitment during the past year.

b) Guest Speaker, Lisa Turner from Tamworth Amateur Boxing Club

Nicky Burns introduced Lisa Turner, Business Manager at Tamworth Amateur Boxing Club who told the meeting about the history of the club, established in 1969, its growth to a successful ABA flagship club, and a large lottery application secured this year, which has enabled the club to expand as a recognised boxing academy and qualification centre in partnership with South Staffordshire College. They are a recognised ASDAN centre, running courses for the midlands region, and are being recognised nationally, being chosen as a training venue for the England team before travelling to India to compete in the Commonwealth Games.

They offer coaching on five evenings each week, attracting up to 150 people at each session, and during the day work with local schools, addressing issues of lack of achievement with disaffected pupils, their students achieved 59 GCSEs in 2009 and 62 GCSEs in 2010. The club are now able to offer a wide range of services to the community, including holiday clubs, school support, senior sessions, volunteering opportunities, aqua boxercise, residential breaks and work with local Brownie and Scout groups.

Lisa shared the ethos of the club in working with the community to foster community spirit and endeavour, to enable people of all ages to achieve their potential and become active and caring citizens, and expressed her thanks to Tamworth CVS for the support received, in particular with funding applications, business planning and recruitment, and practical support including office services and publicity. The club

would welcome continued support from members of the community, as ambassadors, friends, volunteers, or with sponsorship.

Nicky Burns offered her thanks to Lisa for her presentation, and for stepping in at short notice, as the pre-arranged speaker from Street Dynamix was unavailable due to hospital treatment. The meeting also offered their applause.

Pat Dix thanked Nicky Burns for her report, and Lisa Turner for her thoroughly interesting and enlightening presentation and her enthusiasm. Pat Dix thanked all present for their attendance, and the staff for organising the meeting.

The meeting closed at 7.55pm.